**HISTORICAL SOCIETY**

**MONTHLY BOARD OF DIRECTORS MEETING MINUTES**

**MEETING HALL BUILDING**

**Monday, July, 15th 2019**

**6:30 P.M.**

**1**. **Call to order** by: Dave Meyer at: 6:34 pm

**2. Roll Call** - Marked “P” or “A”

\_P\_ Barros, Tanya \_P\_ Bergman, Ronald \_A\_ Crass, Greg

\_P\_ Dunn, Mike \_A\_ Jonsson, Gregory \_P\_ Lindgren, David

\_P\_ Meyer, David \_P\_ Peterson, Chris

\_A\_ Pagel, Judy \_P\_ Snedegar, Loretta \_P\_ Gai, Eileen—Ex Officio

**3. Approval of Agenda**

 Motion: Lindgren 2nd: Snedegar Approved: Yes

**4. Approval of Minutes for**: June 17, 2019 meeting

 Motion: Lindgren 2nd: Snedegar Approved: Yes

**5. Guests Introductions and Public Comments**- Ron Snedegar (no comments made)

**6. Treasurer’s Report**- Tanya Barros: See Exhibits A, B, C & D for details

* Net income/loss YTD $ 50,214.86 (Exhibit A)
* Total Cash Assets 6/30/2019 (Exhibit B): $220,480.79 (Exhibit B)
* Net “Other” loss for June 30, 2019: $ 71.45 (Exhibit C)
* Net “Restricted Grant” income June 30, 2019: $ 33,396.00 (Exhibit D)

**6. (A) Approval of Payments -** Motion: Lindgren 2nd: Snedegar Approved: Yes

Four bills were submitted for payment to reimburse R. Bergman, in the amount of $181.04 and M. Dunn, in the amount of $367.03. See Exhibit E for details.

**7. COMMITTEE REPORTS**

**A. Facilities Coordinator/Facilities Committee -** Barros, Cabral, Meyer, Gai

* E. Gai presented the Event Booking Report, as of July 15, 2019 (Exhibit F) with robust booking schedule through November 2019.
* A request for member assistance with on-site presence during the Clay School Fall Festival (9/29/2019) and the Taste of the Town (10/13/2019) events. Those interested should respond directly to Eileen.
* E. Gai reported that she and D. Meyer will be meeting with S. Safarjian on 7/18/2019 to discuss bridal suite options.
* It was suggested we look for a local group to provide music during the Community Yard Sale. Dunn agreed to contact Kingsburg Youth Academy to determine interest.

**B. Calendar Committee –** Dunn, Jonsson, Peterson, Bergman

* R. Bergman reported the net income for the 2019 Calendar fund is $5,376.56
* M. Dunn reported no change in 2020 Calendar project fund since the June 17 report ($3,320) and projected a lower net income due to fewer sponsors.

**C. Membership Committee –** Peterson

* C. Peterson presented the Monthly Membership Report for July 2019 (Exhibit G) reflecting 105 active members plus an unspecified number of “Educator” memberships.
* C. Peterson also distributed current membership forms for youth and general membership.

**D.** **Clay School Renovation Committee -** Bergman, Meyer, Cabral, Jonsson, Peterson, Dunn

The HVAC installation has been completed. Chris Hernandez briefed Bergman and Dunn on operation on site and via internet. Painters have been preparing the building for painting since July 1st. Structural and Dry rot has been remedied with reconstruction of the bell tower railings, the sprinkler enclosure, and removal of the north wall bulge. Dennis Hammerstrom will begin construction of the solar screens this week.

Budget tracking report as of 7/15/2019

|  |
| --- |
| Clay School Renovation Budget Worksheet as of 7/15/2019 |
| Description | Budget | Actual | Expended | Balance Due |
| Install 2 high efficiency 19 SEER, 4 ton variable speed HVAC systems with 2 mini-splits to provide independent control by room. (A.A. Marthedal) | $54,712.00 | $53,912.00 | $5,392.00 | $49,320.00 |
| Build and install 30 sun screens - Hammerstrom | $7,190.00 | $5,100.00 | $1,020.00 |   |
| Prep and paint exterior of Clay School Museum - Valley's Painting | $6,856.00 | $6,856.00 | $686.00 |   |
| Repair dry-rot as needed (est.) **Subtotal** - Valley's Painting |  $2,000.00 | $2,695.00 | $270.00 | $2,425.00 |
|  Bell tower railing dry rot repair | $425.00 | $42.50 | $382.50 |
|  Sprinkler enclosure replacement | $645.00 | $64.50 | $580.50 |
|  Repair wall hernia | $1,250.00 | $125.00 | $1,125.00 |
|  Eves dry rot repair | $375.00 | $38.00 | $337.00 |
| Exterior lighting  | $1,000.00 |   |   |   |
| Exterior door replacement to meet ADA standards- Valley's Painting  | $3,000.00 | $1,820.00 | $182.00 |   |
| Clay School landscaping (estimate) | $2,000.00 |   |   |   |
| Replace defective building security system (estimate)  | $2,500.00 |   |   |   |
| Clay School Subtotal | $79,258.00 | $70,383.00 | $7,820.00 | $54,170.00 |
| Contingency Reserve | $7,900.00 |   |   |   |
| Total Project Budget / Cost | $87,158.00 | $70,383.00 | $7,820.00 | $54,170.00 |
|  |  |  |  |  |
| Projected cost | $75,883.00 |  |  |  |
| Budget Surplus | $11,275.00 |  |  |  |

An accounting modification was requested that would track the funds charged against the Hillblom Grant and the Clay School Renovation (Giannini) Donation. Dunn agreed.

**8. Unfinished Business**

A. Update on Tours – Dunn (nothing new since last update): next meeting with Kingsburg High School principal will be on Aug 5th with a presentation to faculty on Aug 16, 2019.

B. Website Report & Demo – Meyer

Presentation was well received and appreciated. Meyer anticipates the final version will be up and running in a few weeks.

C. Giannini Museum – Meyer, Dunn, Bergman

Dunn: Stairs have been completed. Anchor bolts have been installed, with the help of D. Lindgren. Additional power and insulation downstairs to begin this week. Need to select paneling and flooring colors soon. Recommendations favored a variegated gray floor color scheme.

D. Dunn’s City Tour – Dunn

Dunn provided a progress report and presented prototype of the display stands. Next step is to meet with the City Council on July 17th when a decision will be made on the micro-grant.

E. Donor Appreciation Dinner – Dunn reported the idea is still under consideration and could be combined with fundraising ideas such as:

* Spring Concert – Still working on it
* Michael J. Semas Historical Presentation (last done in 2012)
* Christmas in the Park – Appreciation Dinner and silent auction

F. Park Timeline – Peterson mentioned she had received some input but encouraged more. A discussion ensued with agreement that items such as auto registration renewal dates, insurance renewal dates, etc. be added.

G. Fundraising Breakfast – Peterson: nothing new to report.

H. Alarm System – Soghoian: no present; no report

I. Community Yard Sale – Meyer, Peterson

* Board agreed there would be no pre-sales this year.
* Board agree to increase the space rent to $10 per 10ft sale space

J. Shades on Hall – Peterson, Barros

Barros and Meyer to schedule a meeting with prospective supplier.

K. Solar Report – Dunn: Contacted five solar providers, provided usage information and requested two options; atop the Heritage Building and a carport structure.

1. A.A. Marthedal (Jason Lorance (559) 266-9525) – Proposal submitted 2/20/19
2. Sun Solar (Adam Scorby), (805) 751-6226) – Proposal submitted 7/15/19
3. Evans Energy (Zack Evans, (559) 579-0548) – to be scheduled
4. Planet Solar (Marilyn Siebert, (559) 228-9245) – to be scheduled
5. Golden State Power (Tucker Maxfield (559) 303-7455) – July 2, 2019

L. Bridal Suite – Gai: As noted in item 7A above - E. Gai reported that she and D. Meyer will be meeting with S. Safarjian on 7/18/2019 to discuss bridal suite options

M. Other Unfinished Business: none

**9. New Business**

A. Vehicle Registration, Model A and Model T: Dunn

1. The Model T title was transferred to Kingsburg Historical Society; cost including 2020 tags and penalties was $223. Did not opt for the Historic Vehicle plates because it limits use to parades only.
2. Model A: pink slip and release of ownership needs to be signed by Jim Burnett before it can be transferred. Will coordinate with Jim and go to DMV for transfer and PNO.

B. Petty Cash Fund: Meyer suggested a petty cash fund, in the amount of $100 to be used by Eileen Gai. Motion made by C. Peterson / D. Lindgren to establish the petty fund was approved unanimously by voice vote.

C. David Meyer proposed consideration of two enhancements to the Giannini Museum project. 1) Construct a back wall/fence and roof connecting the tank house and the Medical buildings. The three sided enclosure would house the two-toned Giannini tractor. 2) Enclose the tank house stairs to provide additional storage for gardening tools.

**10. For the Good of the Order**

A. Dunn proposed organizing volunteers to offer “Storytime in the Old Clay School” for school aged children while school is not in session. Dunn will develop a proposal for starting as early as the 2019 Thanksgiving break.

**11. Adjournment** by: D. Meyer at: 8:15pm. The next regular meeting of the Board of Directors is Monday, August 19th, 2019, 6:30 p.m.