**Kingsburg Historical Society**

**Board of Directors Meeting Minutes**

**October 21, 2019**

**E-mailed to Board Members on 11-3-19 Approved \_\_\_\_\_\_\_\_**

**1. Call to Order -** By President David Meyer at 6:36 p.m. in the Park Meeting Hall.

**2. Roll Call - Board Members Present:** Chris Peterson, David Lindgren, David Meyer, Greg Crass, Greg Jonsson, Loretta Snedegar & Ronald Bergman. **Board Members Absent:** Michael Dunn & Tanya Barros. **Ex-officio member** Eileen Gai was present.

**3. Agenda Approval – *A motion was made by Greg Jonsson and seconded by Greg Crass for the approval of the agenda. The motion carried on a unanimous voice vote.***

**4. Approval of Minutes –** September 16, 2019 meeting - ***A motion was made by David Lindgren and seconded by Loretta Snedegar to approve of the September 16, 2019 meeting Minutes. The motion passed on a unanimous voice vote.***

**5. Introduction of Guests and Hearing of Public Comments -** Ronald Snedegar wasintroduced, he would save his comments until the appropriate agenda item.

**6. Treasurer’s Report –** Tanya Barros - in Tanya’s absence President David Meyer issued copies of her report to each board member with the admonition to thoroughly study the document. The report is filed with the official copy of these Minutes.

* This Secretary took the president’s admonition in a serious manner and found that ***Total Income*** for the month of September 2019 was ***$2,940.00*** and ***Total Expenses*** were ***$8,822.67*** giving a ***Net Income*** of ***$-5,862.67*** OUCH !!!

 **6A. Approval of Bills Submitted for Payment** - Tanya Barros - David Meyer

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Description** | **$$$** | **Paid Out Of:** | **Paid To:** |
| 10-21-19 | Calendar Expenses - Postage | $71.70 |  Ordinary Funds | M. Dunn |
| 10-21-19 | Petting Zoo: Hay, Straw, Fencing | $155.10 | Ordinary Funds | M. Dunn |
| 10-21-19 | Misc.: Wire Cable Lights, Dump Fees | $83.05 | Ordinary Funds | M. Dunn |
| 10-21-19 | Tank House Door Trim (Giannini Museum) | $35.17 | Giannini Museum | M. Dunn |
| 10-21-19 | Copies for Student Hall Catalogs, Keys, display holders | $75.56 | Ordinary Funds | R.Bergman |

 ***A motion was made by Greg Jonsson and seconded by Greg Crass to pay the above bills totaling $420.58. The motion carried by a unanimous voice vote.*** The original is filed with the official copy of these Minutes.

**7. COMMITTEE REPORTS**

 **7A. Facilities Coordinator / Facilities Committee –** Eileen Gai

* The “Event Booking” list was issued to board members listing events from October 5, 2019 through December 2019. Also listed were various events scheduled during the 2020 year.
* Issued also to board members was the updated Park Rental Pricing Sheet.
* There was a general good feeling about successful events recently held in the Historical Park.
* The “Event Booking List” is posted in the Clay Building Hallway. The “Updated Park Rental Pricing Sheet” along with the “Event Booking List,” these are filed with the official copy of these Minutes.

 **7B. Calendar Committee -** David Meyer covering for Mike Dunn

* **For the 2020 Calendar,** Contributed by Mike Dunn - “As of October 19, 2019 we have a ***net profit of $1,963.14*** with the potential to profit $5,200 if we sell the inventory currently on consignment and 80% of the remaining inventory at $10 each. To reach that goal, we are asking each board member, who has not already donated as a sponsor, to accept the challenge of selling eight calendars on consignment. A detained financial report is provided for each board member.”
* **For the 2019 Calendar,** Ron Bergman reports that $320 is making its way to Ron to be included as income. There were no expenses for the 2019 Calendar during September. The 10-21-10 ***net balance*** in the 2019 Calendar Fund is ***$5,475.56***.
* The 2019 Calendar Financial Journal Sheet is on file with these Minutes.

 **7C. Membership Committee –** Chris Peterson

* The Monthly Membership Report shows: (issued to board members)
* Members: 01 April 2019 - 31 March 2020 = 81
* New Members 2019 = 12
* Hey, study the report, many interesting notations there !!
* The report is filed with the official copy of these Minutes.

 **7D. Clay School Renovation Committee -** David Meyer

* Contributed by Mike Dunn. “Financial Report: **$87,158** was budgeted for this project, including **$7,900** reserve contingency. To date **$70,583** have been expended. Five-line items remain outstanding for which an additional **$9,580** have been budgeted. If we remain within the budgeted allotments, we will conclude the project **$11,075** under budget.
* **Screens:** Dennis Hammerstrom was contracted to build 30 screens costing **$5,100** total. Advance payment of **$1,020** has been remitted; leaving a balance of **$4,080** upon completion. Progress was stalled due to health issues. Dennis happily reports his health issues appear to have been resolved and has resumed work on the screens.
* **Exterior Lighting:** **$1,000** has been budgeted, however actual costs should be within **$200.**
* **Landscaping: $1,000** has been budgeted for this item. I have not been able to solicit bids from contractors, but will resume that effort upon my return in November. I have asked Francisco Rodriquez (Valley’s Painting) to submit a bid for installing a 3-foot-high picket fence. If we prefer a rail fence as depicted in a photo held by Ron Bergman, we can build it ourselves.
* **Building Security System:** **$2,500** has been budgeted for this line item.
* Contributed by David Meyer. “We could save a considerable amount of money by changing the equipment used for the fire suppression system by getting an equipment upgrade that would allow us to get rid of the AT&T phone lines currently costing **$146.00** per month. The estimated cost of an upgrade through Jorgensen would be

**$1.200.00 to $1500.00**. I believe that for the investment we would reduce our cost of monitoring by at least **$1,752.00 per year**. The cost of this change could be covered by the Clay Grant that had alarm system upgrade money included in it.”

* After a discussion about the above upgrading, ***a motion was made by David Lindgren and seconded by Greg Crass authorizing David Meyer to proceed with the fire monitoring upgrading proposal with Jorgensen. The Motion passed on***

***a unanimous voice vote.***

**8. UNFINISHED BUSINESS**

 **8A. Update on Tours & Educational Outreach -** David Meyer covering for Mike Dunn

* Contributed by Mike Dunn - “Since the September 2019 board meeting I have met with Josh Woods to discuss options for involvement by the Kingsburg High School (KHS) computer class. In the spring 2020 semester KHS will work with Corey Engstrom and the IT point of contact for the City of Kingsburg to develop two options for developing self-guided tours. A more detailed presentation will be provided at the November board meeting.
* Regarding the city walking tour project; pedestals and artwork will be completed the week of October 21, 2019. Installation will begin after November 6, 2019.”

 **8B. Giannini Museum (Committee)** – Meyer

* Contributed by Michael Dunn. “Interior work on the ground floor of the tank house is complete except for decorating and installation of shelving. A group of volunteers interested in selecting and staffing artifacts should be formed this month. Jim Burnett wishes to participate in this effort. Once we know what shelving is needed, I will acquire and install it. The exterior door and dead bolts have been purchased and will be installed upon my return in November.”

 **8C. Park Timeline** – Chris Peterson

* Chris issued to board members the, “Park Task Timeline,” requesting that it be studied for any further tasks be submitted for inclusion. Chris awaits your submissions !! This document is filed with the official copy of these Minutes.

 **8D. Community Yard Sale** – Barros - Meyer covering for Ms. Tanya

* Suggestions for the next Yard Sale include:
* Increased promotion about the event.
* Have a large banner advertising the event.
* A September date would be a better time to hold the event.
* By consensus it was decided to host the next Community Yard Sale on October 3, 2020.

 **8E. Other unfinished Business -** Meyer

* Contributed by Mike Dunn. “**Christmas at the Historical Park:** We will begin decorating the Historical Park on Saturday, November 9th. We will start with the building exteriors. Volunteers are encouraged and welcomed.
* On November 18th, Laurene Runner and Vallerie Dunn will decorate the Olson-Ball House. Again volunteers are encouraged to join in on the fun.
* To date we have 1,230 linear feet of new lights, a 9-foot Christmas tree with curtain light for the Pavilion, and new tree ornaments for the Olson-Ball House tree.
* My hope is to enlist enough volunteers to have the Historical Park open every Friday and Saturday evening during the month of December.”

**9. NEW BUSINESS**

 **9A. Clay School Funds** - Ron Bergman

* Ron Bergman brought up for discussion the transferring of Clay School funds listed on the September 30, 2019 **Balance Sheet** in the Treasurer’s Report as

***G. F. Clay Maintenance,*** ***$320 .00*** and ***Clay $10,000, $3,209.86.*** Bergman’s recommendation was that these funds totaling ***$3,529.86*** be transferred to the ***Giannini Museum Fund***. Transferring these funds would give the Giannini Museum Committee additional funds to work with.

* After a brief period of discussion, ***a motion was made by Chris Peterson and seconded by Greg Crass to transfer the G. F. Clay Maintenance***

***$320.00 and the Clay $10,000 Funds to the Giannini Museum Fund. The motion survived a unanimous voice vote.***

 **9B. Water Fountain Repairs** - Meyer

* The Kingsburg High School Class of 1937 Fountain has been deemed non-repairable. During a discussion about the matter it was suggested the fountain on the west side of the Clay Building be moved to replace the Class of 1937 fountain that is located on the NE corner of the Clay Bldg. No formal action was taken.

 **9C. Grant Committee** - Meyer

* Mr. Dunn’s report on this topic may be found in the four-page handout issued to board members titled, **Agenda Line Item Reports from Mike Dunn,** pages

2 and 3. The said issue is filed with the official copy of these Minutes.

 **9D. Coffee Mill Sale Possibility** - Meyer

* Mr. Meyer referred to Mike Dunn’s report, “My (Dunn) recommendation is that we do not sell any of the antique coffee grinders at this time. Antique vendors are selling these items for **$600+** depending on the size. I have one large coffee grinder at home to repaint for display in the Rieffel Store. I would also like to repaint the others for possible auction at the silent auction in April.”
* No Board action was taken about the coffee mill sales.

 **9E. Santa Lucia Vendor Application** - Bergman

* Ron Bergman issued vendor application forms for the December 7, 2019 Kingsburg Santa Lucia Celebration.

 **9F. Request to Use the Park** - Meyer

* Because the Selma High School Stadium was not operable, some events for the Selma Band Review will be in the Kingsburg High School Stadium on Saturday

10-26-19. The Selma Rotary Club, sponsors of the event, asked to use the Historical Park as a staging area.

* After a very, very brief discussion ***a motion was made by Loretta Snedegar and seconded by Greg Crass granting permission for the Selma Rotary Club to use the Historical Park, if needed, for a staging area*** ***during the Selma Band Review at no charge. The motion carried on a unanimous voice vote.***

 **9G. Other Items As Needed** - Meyer

* Ron and Loretta Snedegar issued to board members two pages consisting of eleven (11) pictures deemed “Park Problems.” Each picture was reviewed with board members entering in on the discussion about the viable problems. Since Ron and Loretta are Master Gardners, they were encouraged to “Take Care of the Problems” as they see fit; and if unable to do so, come to the Board with recommendations to remedy the pictured problems. The papers with the pictures are filed with the official Minutes of this meeting.

**10. For the Good of the Order** – Meyer – he keeps it a big secret, maybe he will eventually tell what it means !!

**11. Adjournment:** This was declared by our esteemed President David Meyer at 8:33 p.m. Our next meeting is scheduled for November 18, 2019 at 6:30 p.m. in the Park Meeting Hall.

Respectfully Submitted,

Ronald Duane Bergman,

Secretary

RDB:rdb: 10/28/19-4:56pm

Historical Society – Copy

Board Meeting Minutes 10-21-19